

STRATEGIC HOUSING SERVICES

Head of Strategic Housing Services

Mrs Paulene Pennifold BSc (Hons) MCiH MRTPI

Miss R Sheridan
C/O 1 John Harper Street
Colchester
Essex
CO1 1RP



Civic Centre Duke Street
Chelmsford Essex CM1 1JE

DX 123305 Chelmsford 7

Telephone: 01245 606606

Facsimile: 01245 606988

Our Ref: APP01
Please ask for: Emma Selley
Direct Line:
(01245) 606652/606474/606647

23rd March 2004

Dear Miss R Sheridan,

RE: HOUSING REGISTER APPLICATION – REFERENCE NO. 873629550

I am writing to confirm receipt of your Housing Register application for nomination to our Registered Social Landlord partners in the Chelmsford Borough Council's area.

Your application has been included on the Housing Register as from 22nd March 2004 and you have been awarded 130 points in line with the Council's Policy contained in the Housing Register Guide (booklet enclosed). The full Housing Allocation and policy scheme is available on request.

I would advise you that it could be sometime before we can assist you with accommodation, particularly if you are asking for one or three bedroom accommodation. Demand is high and as a general rule, persons with 300 points or more are nominated to these types of accommodation.

If you are in danger of losing your home you should contact Housing Advice on 01245 606228/606381.

If you have any rent arrears from a current or previous home that are owed to a Registered Social Landlord (housing association), Council or private landlord or if you owe any temporary accommodation charges to the Council, then I would urge you to make and maintain an arrangement to clear the debt, as nominations are not usually accepted where there is an outstanding housing debt.

You are required to renew your application every year and you will be sent a reminder letter for this purpose. Failure to renew your application on an annual basis will result in your application being removed from the register and your points will be lost.



2003-2004
Quality of the Built Environment



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Please also remember to notify us in writing if you move to another address or if any of your housing or family circumstances change. Failure to report a change in your circumstances could result in your points being incorrect and your priority for re-housing not being properly assessed.

If you require any further information, please contact me on the above telephone number, or write to me at the address shown.

Yours sincerely,

Emma Selley

Emma Selley
Information Systems

Application
873629550
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Applicant Name
MISS R SHERIDAN

Address
C/O 1 JOHN HARPER STREET COLCHESTER ESSEX

Application Categories

HR

HOUSING REGISTER

Application Status

A

Active

Application Date
22.03.2004

Points Amended Date
23.03.2004

Circumstances

Circumstance	Points
WAITING TIME	0
APPL IN INSECURE ACC	50
SHARED BATH	10
SHARED INTERNAL WC	10
SHARED KITCHEN	10
SHARED LIVING ROOM	10
SHAR/WASH/HAND/BA	10
CHILD NO.1	10
CHILD NO. 2	10
CHILD NO. 3	10

Eligibility Adjustments

Preference	Description	Points	Negative
NORTHD	MANAGEMENT AREA	0	<input type="checkbox"/>
SOUTH	MANAGEMENT AREA	0	<input type="checkbox"/>
3	BEDROOMS	0	<input type="checkbox"/>
H%	PROPERTY TYPE	0	<input type="checkbox"/>
F%	PROPERTY TYPE	0	<input type="checkbox"/>

Total Points
130